



OFFICE OF THE PRINCIPAL
GOVT. GENERAL ZORAWAR SINGH MEMORIAL DEGREE
COLLEGE REASI

Affiliated to: University of Jammu
NAAC Accredited 'B'



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NO: GGZSMDC/Rsi/2020/106
DATE: 17-8-2020
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Minutes of Meeting

An online meeting of HOD's of all departments was held on 17.08.2020 at 11:00 AM to finalize the process of conduct of internal assessment/assignment of students of sem. 2nd and 4th in the light of University Notification No. SPA/COE/20/1567-82: Dated 11.08.2020.

The HOD's unanimously resolved that:

1. The Internal assessment/assignment tests of 2nd and 4th semester shall be conducted adopting uniform pattern.
2. An open book examination/Internal assignment shall be conducted for concerned semesters w.e.f. 21st of August to 26th of August 2020.
3. That HOD's shall create Whatsapp group (section wise) of both semesters.
4. Students shall be given the option to submit the assignment through Whatsapp of teacher/Google classroom/e-mail/offline mode i.e. directly to the teacher.
5. Open book examination/Internal assignment test shall be of 30 marks and 20 marks shall be allotted to attendance /viva. HOD's of respective departments shall allot duty to the teachers for effective conduct of internal assignment tests and attendance /viva.
6. The HOD's of respective departments shall compile the exercise by 5th of September, 2020 and submit the same on 6th of September to Prof. Kewal Krishan (Convener, Examinations).
7. All teachers shall intimate the students through Whatsapp groups/Google classroom about the conduct of open book examination /internal assignment and mobile numbers of all concerned teachers are provided in the end of notice.

8. The prescribed syllabus for conduct of open book examination shall consist of topics/units covered before Lockdown and pattern for the exam may be decided by the department concerned.
9. The students shall be asked to submit the marks card of their previous semester along with assignment.
10. The teachers while compiling record in excel format shall also insert University Roll No. of the students.
11. For information of students a notice shall be uploaded on college website with all information which is relevant to students.

S. No.	Name	Designation Assistant/ Associate Professor	Subject	Whatsaap No.
1.	Dr. Prem Singh	Assistant Professor	Political Science	9419973076
2.	Dr. Mukesh Kumar	Assistant Professor	Physics	9596717265
3.	Dr. Amit Kumar Bali	Assistant Professor	Chemistry	9149472940
4.	Dr. Anshu Gupta	Assistant Professor	Environmental Science	7889628217
5.	Dr. Rajinder Kumar	Assistant Professor	Psychology	9797333739
6.	Dr. Saleem Ahmed	Assistant Professor	Urdu	9858228274
7.	Dr. Anu Sharma	Assistant Professor	Botany	7006522667
8.	Prof. Kewal Krishan	Assistant Professor	Mathematics	8492949988
9.	Dheeraj Kumar Bhardwaj	Assistant Professor	History	7006670167
10.	Ajay Kumar	Assistant Professor	Political Science	9149584200
11.	Vinay Lata	Assistant Professor	Psychology	7006532307
12.	Gopal Singh	Assistant Professor	Dogri	7006680178
13.	Bishan Dass	Assistant Professor	Dogri	8803285404
14.	Sunil Mangotra	Assistant Professor	Hindi	7006875488
15.	Kaurab Singh	Assistant Professor	Biotechnology	9654356680
16.	EsarulAyub	Assistant Professor	Economics	8492807772
17.	Mohd Ashraf	Assistant Professor	Commerce	9906107373

Principal
Dr. Chander Shekhar
Principal Zorawar Singh
Reasi



Convener, Examination
(K.K. Bhagat)