

UNIVERSITY OF JAMMU

JAMMU

Schedule of Pre-Conduct Activities of Exams. of Summer & Winter Zone for 2021

1. Enrolment process for 2nd, 4th, and 6th Under Graduate Semester CBCS Students of Summer & Winter Zone should be completed by the concerned college affiliated to University of Jammu up to 12th July 2021. (This period is only due to covid-19 pandemic)

While Submitting enrolment list to University, Examination fee should also be deposited along with other requisite fee prescribed by the University from time to time.

2. Examination forms shall be received by the Undergraduate Examination Section from the Computer Centre well before 15th July 2021 enabling the section to deliver them to the colleges in time.
3. Colleges will collect Examination forms of 2nd, 4th and 6th Semester from the Examination Section w.e.f. 16th July to 22nd July 2021 positively.
4. Colleges will submit Examination forms after verifying particulars from the students and duly attested by the Principals of concerned college by 30th July, 2021 positively Examination forms submitted after 30th July shall be received with late fee as notified by University from time to time.

Further while submitting Examination forms to University, the following points may also be taken care of by the colleges.

- a. Examination forms of those candidates whose admission have been cancelled shall also be submitted to University separately.
- b. List of those students who failed to submit the examination forms may also be provided to University
- c. Proper sequence be maintained while submitting the examination forms as provided by University.

Note:-

1. In case of any error in the examination form, fresh examination form should be printed from the Portal after the correction. In no case, manual correction in the examination form shall be entertained.
2. Corrections in the particulars can be done excluding student's name and parentage. In case of any correction in name/parentage, the same can be done after submission of letter of Assistant Registrar (Reg), who in turn shall issue notification in this regard.
3. Retain a copy of Examination form of the candidate whose correction/modification has been done at your end for future reference.
4. In case, the college had submitted the letter for any correction, then also the correction shall be done by the college itself.

(Subta)
05/7/2021
A.R. Examination (U/G)
5/7